



Republic of the Philippines  
**Department of Education**  
REGION IV-A - CALABARZON  
SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED QUEZON  
RECORDS SECTION

**UPLOADED**

Date/Time: 05.15.26/12:36pm  
By: Michelle De Mesa  
Ref. No.: DM 0455, s. 26

15 May 2026

**DIVISION MEMORANDUM**  
No. 0455, s. 2026

**UNDERSTANDING THE CENTRAL KITCHEN IN THE SCHOOL-BASED FEEDING PROGRAM (SBFP)**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Section Heads  
Public Schools District Supervisors  
Elementary and Secondary School Principals  
All Others Concerned

1. In reference to OM-OUOPS-2024-08-00378 titled **“Guidelines on the Utilization of Program Support Funds (PSF) for the Implementation of the School-Based Feeding Program (SBFP) Components,”** this Office hereby announces the conduct of this activity on **May 19-20, 2026**, at **M.I. Sevilla’s Farm and Resort**.
2. This activity aims to:
  - streamline the preparation and distribution of nutritious meals to multiple schools within a designated area;
  - enhance the efficiency of and sustainability of the School-Based Feeding Program (SBFP) by optimizing food production and delivery;
  - provide a centralized facility to oversee procurement, meal preparation, staff training, and distribution, ensuring seamless operations;
  - improve food quality, safety, and consistency through standardized processes and an optimized logistics system.
3. All participants are the School Heads and SBFP Coordinators of the Cluster Lead Schools as well as the Division SBFP TWG. Attached is the Program Matrix and List of Participants for your reference, which can be accessed through this link or QR Code:

- <https://tinyurl.com/Understanding-CK>



DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Contact No.s: (042) 784-0366 | (042) 784-0164 |  
(042) 784-0391 | (042) 784-0321

E-mail Address: quezon@deped.gov.ph

Website: <https://quezon.deped.gov.ph>



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4. Moreover, participants are requested to **bring their laptops and extension wires** to ensure the smooth conduct of the activity.
5. Participants coming from areas beyond a 50-kilometer radius may avail themselves of **Day Zero** with reimbursement of related expenses, subject to DepEd Order No. 43, s. 2022, entitled "Omnibus Travel Guidelines for All Personnel of the Department of Education."
6. In addition, the activity shall be conducted on a **live-in basis**. All travel and incidental expenses of the Division SBFP Technical Working Group (TWG)/Division personnel relative to this activity shall be charged to the SBFP PSF, while the corresponding expenses of school-based participants shall be charged to the School MOOE, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum are highly desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

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